# REPORT OF THE AUDIT OF THE BRECKINRIDGE COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2004



## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

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## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
John R. Farris, Secretary
Finance and Administration Cabinet
Honorable George E. Monarch, III, Breckinridge County Judge/Executive
Members of the Breckinridge County Fiscal Court

The enclosed report prepared by Tichenor & Associates, LLP, Certified Public Accountant, presents the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Breckinridge County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements.

We engaged Tichenor & Associates, LLP to perform the audit of these financial statements. We worked closely with the firm during our report review process; Tichenor & Associates, LLP evaluated the Breckinridge County's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

**Enclosure** 



#### **EXECUTIVE SUMMARY**

### AUDIT EXAMINATION OF THE BRECKINRIDGE COUNTY FISCAL COURT

### For The Fiscal Year Ended June 30, 2004

Tichenor & Associates, LLP has completed the audit of the Breckinridge County Fiscal Court for fiscal year ended June 30, 2004. We have issued an unqualified opinion, based on our audit and the reports of the other auditors, on the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information.

#### **Financial Condition:**

The fiscal court had net assets of \$3,874,795 as of June 30, 2004. The fiscal court had unrestricted net assets of \$968,470 in its governmental activities as of June 30, 2004, with total net assets of \$3,869,185. In its enterprise fund, total net cash and cash equivalents were \$13,374 with total net assets of \$5,610.

### **Debt Obligations:**

Financing Obligations totaled \$5,264,000 as of June 30, 2004. Future principal and interest payments of \$9,002,197 are needed to meet these obligations.

#### **Deposits:**

On August 31, 2003, \$280,269 of the fiscal courts deposits were uninsured and under collateralized by bank securities or bonds.

### **Report Comments:**

- The Fiscal Court Should Issue Pre-numbered Receipts For Admittance To The County Pool For Proper Reporting Of Cash Received
- The Fiscal Court Lacks Adequate Segregation Of Duties
- Annually, The Jailer Should Report To The County Treasurer On The Canteen Account
- The Fiscal Court Should Index And File Minutes Of The Fiscal Court In The Minutes Book, As Required Of The Fiscal Court Clerk
- The Breckinridge County Housing Authority's Budget Was Not Approved By The Breckinridge County Fiscal Court (County)

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CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

### TICHENOR & ASSOCIATES, LLP

CERTIFIED PUBLIC ACCOUNTANTS and MANAGEMENT CONSULTANTS

304 MIDDLETOWN PARK PLACE SUITE C LOUISVILLE, KY 40243

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### Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Breckinridge County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Breckinridge County Fiscal Court. Our responsibility is to express opinions on these financial statements based on our audit.

We did not audit the financial statements of the Breckinridge County Housing Authority, a major enterprise fund. The financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Breckinridge County Housing Authority, is based on the report of the other auditors.

The Breckinridge County Housing Authority represents 52 percent of the assets, and 81 percent of the revenues of the business-type activities opinion unit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of other auditors provide a reasonable basis for our opinions.

As described in Note 1, Breckinridge County Fiscal Court has adopted the modified cash basis of accounting to present the financial statements of the governmental activities, certain business-type activities, major governmental funds: General Fund, Road Fund, Jail Fund, and LGEA Fund, and one of the major enterprise funds: Jail Canteen Fund, while management of the Breckinridge County Housing Authority, a major enterprise fund, has adopted the accrual basis of accounting. The financial statements of the business-type activities and the Breckinridge County Housing Authority, because of two different bases of accounting presented, include certain accruals required by accounting principles generally accepted in the United States of America that are not required under the modified cash basis. The amounts by which these accruals affect the financial statements are not reasonably determinable.

Columbus, OH Detroit, MI Frankfort, KY Washington, D.C.

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In our opinion, except for the effects, if any, of the matters described in the preceding paragraph, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, and the Breckinridge County Housing Authority, a major enterprise fund of Breckinridge County, Kentucky, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the General Fund, the Road Fund, the Jail Fund, the LGEA Fund, the Jail Canteen Fund and the aggregate remaining fund information of Breckinridge County, Kentucky, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

The County has chosen not to present the management's discussion and analysis that the Governmental Accounting Standards Board (GASB) has determined is necessary to supplement, although not required to be part of, the basic financial statements.

The Budgetary Comparison information is not a required part of the basic financial statements but is supplementary information required GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the budgetary comparison information. However, we did not audit it and express no opinion on it.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated June 13, 2006 on our consideration of Breckinridge County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of ourt testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on complaince. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Based on the results of our audit, we present the accompanying comments and recommendations, included herein, which discusses the following report comments:

- The Fiscal Court Should Issue Pre-numbered Receipts For Admittance To The County Pool For Proper Reporting Of Cash Received
- The Fiscal Court Lacks Adequate Segregation Of Duties
- Annually, The Jailer Should Report To The County Treasurer On The Canteen Account
- The Fiscal Court Should Index And File Minutes Of The Fiscal Court In The Minutes Book, As Required Of The Fiscal Court Clerk

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• The Breckinridge County Housing Authority's Budget Was Not Approved By The Breckinridge County Fiscal Court (County).

Respectfully submitted,

Tichenor & Associates, LLP

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Audit fieldwork completed - June 13, 2006

#### BRECKINRIDGE COUNTY OFFICIALS

#### For The Year Ended June 30, 2004

#### **Fiscal Court Members:**

George E. Monarch, III County Judge/Executive

James Henning Magistrate
Larry Moad Magistrate
Tommy Compton Magistrate
Billy Johnson Magistrate
Darrell Fentress Magistrate
Joe O'Donoghue Magistrate

**Other Elected Officials:** 

Bruce T. Butler County Attorney

Allen Shrewsberry Jailer

Charles A. Wilson County Clerk

Connie Brumfield Circuit Court Clerk

Todd Pate Sheriff

Dana Bland Property Valuation Administrator

Bob Rhodes Coroner

**Appointed Personnel:** 

Randi Flood County Treasurer
Lisa Hoskins Finance Officer
Sherrie Ashley Payroll Officer
Dennis Henning Road Supervisor
Kay Brown 911 Administrator

Karen Shrewsberry Jail Administrative Assistant



### BRECKINRIDGE COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

### BRECKINRIDGE COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

	Primary Government					
	Governmental Business-Type					
	A	ctivities	A	ctivities		Totals
ASSETS						
Current Assets:						
Cash and Cash Equivalents	\$	968,470	\$	13,374	\$	981,844
Total Current Assets		968,470		13,374		981,844
Noncurrent Assets:						
Assets Held for Resale		166,404				166,404
Capital Assets - Net of Accumulated						
Depreciation:						
Land and Land Improvements		220,000				220,000
Buildings		7,225,929				7,225,929
Machinery and Equipment		497,250		5,163		502,413
Vehicles		158,913		9,092		168,005
Infrastructure		62,623				62,623
Total Noncurrent Assets		8,331,119		14,255		8,345,374
Total Assets		9,299,589		27,629		9,327,218
LIABILITIES						
Current Liabilities:						
Financing Obligations		153,000				153,000
Accounts Payable - HUD				22,019		22,019
Total Current Liabilities		153,000		22,019		175,019
Noncurrent Liabilities:						
Financing Obligations Payable		5,111,000				5,111,000
Total Noncurrent Liabilities		5,111,000				5,111,000
Total Liabilities		5,264,000		22,019		5,286,019
NET ASSETS						
Invested in Capital Assets,						
Net of Related Debt		3,067,119		23,461		3,059,355
Unrestricted		968,470		(17,851)		981,844
Total Net Assets	\$	4,035,589	\$	5,610	\$	4,041,199



### BRECKINRIDGE COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

### BRECKINRIDGE COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

### For The Year Ended June 30, 2004

			Program Revenues Receiv			
Functions/Programs Reporting Entity	E	Expenses		harges for Services	G	perating rants and natributions
Primary Government:						
Governmental Activities:						
General Government	\$	450,240	\$	16,819	\$	617,478
Protection to Persons and Property		1,455,206		1,257,261		
General Health and Sanitation		52,261				
Social Services		39,804				
Recreation and Culture		60,958				
Roads		1,331,040				1,771,154
Bus Services		61,537				
Interest on Debt		322,338				
Capital Projects		531,500				
Administration		831,987				
Total Governmental Activities		5,136,871		1,274,080		2,388,632
Business-type Activities:						
Jail Canteen		190,443		135,161		
Breckinridge County Housing Authority		557,651				558,941
Total Business-type Activities		748,094		135,161		558,941
Total Primary Government	\$	5,884,965	\$	1,409,241	\$	2,947,573

### General Revenues:

Taxes:

Real Property Taxes
Personal Property Taxes
Motor Vehicle Taxes
LGEA Mineral Taxes
Other Taxes
Excess Fees
Licenses and Permits
Rent
Fiscal Court Filing Fee
Interest Income
Miscellaneous Revenues

Total General Revenues Change in Net Assets Net Assets - Beginning (Restated)

Net Assets - Ending

#### BRECKINRIDGE COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS For The Year Ended June 30, 2004 (Continued)

### Net (Expenses) Revenues and Changes in Net Assets

Primary Government								
Government Activities	Governmental Business-Type Activities Activities							
\$ 184,05	57	\$	\$ 184,057					
(197,94		Ψ	(197,945)					
(52,20			(52,261)					
(39,80	,		(39,804)					
(60,95	,		(60,958)					
440,1			440,114					
(61,53			(61,537)					
(322,33	,		(322,338)					
(531,50			(531,500)					
(831,98	,		(831,987)					
(001,)								
(1,474,15	59)		(1,474,159)					
		(55,282	2) (55,282)					
		1,290						
		(53,992	(53,992)					
(1,474,15	59)	(53,992	2) (1,528,151)					
537,00	00		537,000					
34,73			34,735					
137,09	92		137,092					
32,73			32,735					
1,116,52	27		1,116,527					
22,50	01		22,501					
4,72	20		4,720					
85,80			85,805					
22,59	95		22,595					
9,23	33	634	9,867					
279,08	86		279,086					
2,282,02	29	634	2,282,663					
807,8		(53,358						
3,227,7		58,968						
\$ 4,035,58	89	\$ 5,610	\$ 4,041,199					



### BRECKINRIDGE COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

\$ 4,035,589

### BRECKINRIDGE COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

### June 30, 2004

	General Fund	Road Fund	Jail Fund	LGEA Fund	Gov	Total vernmental Funds
ASSETS	<u> Fullu</u>	Fulla	Fullu	<u> Fullu</u>		runus
Cash and Cash Equivalents	\$ 555,622	\$378,911	\$8,479	\$ 25,458	\$	968,470
Total assets	\$ 555,622	\$378,911	\$8,479	\$ 25,458	\$	968,470
FUND BALANCES						
Unreserved:						
General Fund	\$555,622	\$	\$	\$	\$	555,622
Special Revenue Fund		378,911	8,479	25,458		412,848
Total Fund Balances	\$ 555,622	\$ 378,911	\$ 8,479	\$ 25,458	\$	968,470
Total Fund Balances					\$	968,470
Total Fund Balances Amounts Reported For Governme Of Net Assets Are Different Bed Assets Held For Resale Are N And Therefore Are Not Re	cause: Vot Financial F	Resources	ement		\$	968,470
Amounts Reported For Governme Of Net Assets Are Different Bed Assets Held For Resale Are N	cause: Vot Financial F	Resources	ement		\$	968,470 166,404
Amounts Reported For Governme Of Net Assets Are Different Bed Assets Held For Resale Are N And Therefore Are Not Rep Assets Held For Resale Capital Assets Used in Governme	cause: Not Financial F ported In The nmental Activ	Resources Funds. rities Are No		Resources	\$	,
Amounts Reported For Governme Of Net Assets Are Different Bed Assets Held For Resale Are N And Therefore Are Not Rep Assets Held For Resale	cause: Not Financial F ported In The nmental Activ	Resources Funds. rities Are No		Resources	\$	,
Amounts Reported For Governme Of Net Assets Are Different Bec Assets Held For Resale Are N And Therefore Are Not Rej Assets Held For Resale Capital Assets Used in Gover And Therefore Are Not Rej	cause: Not Financial F ported In The nmental Activ	Resources Funds. rities Are No		Resources	\$	166,404
Amounts Reported For Governme Of Net Assets Are Different Bec Assets Held For Resale Are N And Therefore Are Not Rej Assets Held For Resale Capital Assets Used in Gover And Therefore Are Not Rej Capital Assets	cause: Not Financial Foorted In The rnmental Active ported in the F	Resources Funds. rities Are No Funds.	t Financial	Resources	\$	166,404 10,655,566

Net Assets Of Governmental Activities



## BRECKINRIDGE COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

# BRECKINRIDGE COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

	General Fund	Road Fund	Jail Fund	LGEA Fund	Total Governmental Funds
REVENUES					
Taxes	\$1,812,479	\$ -	\$ -	\$ -	\$ 1,812,479
In Lieu Tax Payments	12,754				12,754
Excess Fees	22,501				22,501
Licenses and Permits	4,719				4,719
Intergovernmental	739,122	1,771,154	1,134,118	32,735	3,677,129
Charges for Services	16,819		123,143		139,962
Miscellaneous	98,726	1,329	165,902	7	265,964
Interest	3,385	4,722	755	372	9,234
Total Revenues	2,710,505	1,777,205	1,423,918	33,114	5,944,742
EXPENDITURES					
General Government	410,156				410,156
Protection to Persons and Property	266,388		1,130,746	43,412	1,440,546
General Health and Sanitation	52,261				52,261
Social Services	34,357			5,447	39,804
Recreation and Culture	53,594				53,594
Roads	42,500	1,473,722			1,516,222
Bus Services	61,537				61,537
Debt Service	24,034		444,304		468,338
Capital Projects	500,000	31,500			531,500
Administration	502,964	119,643	209,380		831,987
Total Expenditures	1,947,791	1,624,865	1,784,430	48,859	5,405,945
Excess (Deficiency) of Revenues Over					
Expenditures Before Other					
Financing Sources (Uses)	762,714	152,340	(360,512)	(15,745)	538,797
Other Financing Sources (Uses)					
Proceeds From Sale Of Vehicle		150,800			150,800
Transfers From Other Funds	200,000	150,000	394,244		744,244
Transfers To Other Funds	(544,244)	(100,000)	(100,000)		(744,244)
Total Other Financing Sources (Uses)	(344,244)	200,800	294,244		150,800
Net Change in Fund Balances	418,470	353,140	(66,268)	(15,745)	689,597
Fund Balances - Beginning	137,152	25,771	74,747	41,203	278,873
Fund Balances - Ending	\$ 555,622	\$ 378,911	\$ 8,479	\$ 25,458	\$ 968,470



# BRECKINRIDGE COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

# BRECKINRIDGE COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

### For The Year Ended June 30, 2004

#### **Reconciliation to the Statement of Activities:**

Net Change in Fund Balances - Total Governmental Funds	\$ 689,597
Governmental Funds report assets held for resale as expenditures. However,	
these expenditures are not reported in the Statement of Activities.	
Assets Held for Resale	166,404
Assets Held for Resale, Disposed of	(163,310)
Governmental Funds report capital outlays as expenditures. However, in the	
Statement of Activities the cost of those assets are allocated over their	
estimated useful lives and reported as depreciation expense.	
Capital Outlay	137,063
Depreciation Expense	(167,884)
Financing obligation principal payments are expensed in the Governmental Funds	
as a use of current financial resources. These transactions, however, have no	
effect on net assets.	
Financing Obligations	 146,000
Change in Net Assets of Governmental Activities	\$ 807,870



### BRECKINRIDGE COUNTY STATEMENT OF FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

## BRECKINRIDGE COUNTY STATEMENT OF FUND NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

#### June 30, 2004

	-	Jail anteen Fund	H	ckinridge County Cousing uthority	Totals		
Assets							
Current Assets:							
Cash and Cash Equivalents	\$	4,168	\$	9,206	\$	13,374	
Total Current Assets		4,168		9,206		13,374	
Noncurrent Assets: Capital Assets:							
Machinery & Equipment				5,163		5,163	
Vehicles		9,092				9,092	
Total Noncurrent Assets		9,092		5,163		14,255	
Total Assets		13,260		14,369		27,629	
Liabilities							
Accounts Payable - HUD				22,019		22,019	
Total Liabilities				22,019		22,019	
Net Assets							
Invested in Capital Assets,							
Net of Related Debt	\$	9,092	\$	14,369	\$	23,461	
Unrestricted		4,168		(22,019)		(17,851)	
Total Net Assets	\$	13,260	\$	(7,650)	\$	5,610	



## BRECKINRIDGE COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUND - MODIFIED CASH BASIS

# BRECKINRIDGE COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUND - MODIFIED CASH BASIS

<b>Business-Type Activities</b>	
E. 4	

	Enterprise Funds						
	C	Jail Canteen Fund	H	ckinridge County lousing uthority		Totals	
<b>Operating Revenues</b>							
Canteen Receipts	\$	135,161	\$		\$	135,161	
HUD Operating Grants				558,941		558,941	
Total Operating Revenues		135,161		558,941		694,102	
Operating Expenses							
Administrative Salaries		46,090		57,200		103,290	
Cost of Sales		121,856				121,856	
Depreciation				2,881		2,881	
Employee Benefits				16,386		16,386	
Housing Assistance Payments				463,466		463,466	
Other Operating Expenses		20,785		17,718		38,503	
Miscellaneous		1,712				1,712	
Total Operating Expenses		190,443		557,651		748,094	
Operating Income (Loss)		(55,282)		1,290		(53,992)	
Nonoperating Revenues (Expenses)							
Interest Income				634		634	
Change In Net Assets		(55,282)		1,924		(53,358)	
Total Net Assets - Beginning (Restated)		68,542		(9,574)		58,968	
Total Net Assets - Ending	\$	13,260	\$	(7,650)	\$	5,610	



### BRECKINRIDGE COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND - MODIFIED CASH BASIS

## BRECKINRIDGE COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND - MODIFIED CASH BASIS

#### For The Year Ended June 30, 2004

	Business-Type Activities Enterprise Fund					<b>3</b>
		Jail Canteen Fund	I	eckinridge County Housing Luthority		Totals
Cash Flows From Operating Activities						
Receipts From Customers	\$	135,161	\$		\$	135,161
HUD Operating Grants				531,953		531,953
Cost of Sales		(121,856)				(121,856)
Administrative Salaries		(46,090)		(57,200)		(103,290)
Employee Benefits				(16,386)		(16,386)
Housing Assistance Payments				(463,466)		(463,466)
Other Operating Expenses		(20,785)		(17,718)		(38,503)
Miscellaneous		(1,712)				(1,712)
Net Cash Provided By		, , , , , ,				
Operating Activities		(55,282)		(22,817)		(78,099)
Cash Flows From Investing Activities						
Interest Revenue				634		634
Net Cash Provided By						
Investing Activities				634		634
Cash Flows From Financing Activities						
Purchases of Capital Assets				(4,696)		(4,696)
Net Cash Provided By				( ) /		( , == = )
Financing Activities				(4,696)		(4,696)
Net Increase (Decrease) in Cash and Cash						
Equivalents		(55,282)		(26,879)		(82,161)
Cash and Cash Equivalents - July 1, 2003		59,450		36,085		95,535
Cash and Cash Equivalents - June 30, 2004	\$	4,168	\$	9,206	\$	13,374
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities						
Operating Income (Loss)	\$	(55,282)	\$	1,290	\$	(53,992)
Adjustments to Reconcile Operating Income To	Ψ	(33,202)	φ	1,290	φ	(33,332)
Net Cash Provided (Used) By Operating Activities						
Depreciation Expense				2,881		2,881
Changes In:				۷,001		۷,001
Accounts Receivable				20,232		20,232
Accounts Receivable Accounts Payable - HUD				(46,924)		(46,924)
Accounts Payable - HOD  Accounts Payable - Trade				(296)		
Total Cash Provided By Operating				(290)		(296)
Activities	Ф	(55.282)	•	(22.817)	•	(78 000)

(55,282) \$ (22,817) \$ (78,099)

Activities



## BRECKINRIDGE COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

June 30, 2004

## BRECKINRIDGE COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

#### June 30, 2004

	Agency Fund Inmate Account			
Assets				
Current Assets:				
Cash and Cash Equivalents	\$	3,681		
Total Assets		3,681		
Liabilities				
Amounts Held In Custody For Others		3,681		
Total Liabilities	\$	3,681		

## INDEX FOR NOTES TO THE FINANCIAL STATEMENTS

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#### BRECKINRIDGE COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2004

#### Note 1. Summary of Significant Accounting Policies

#### A. Basis of Presentation

The county presents its government wide and fund financial statements in accordance with the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Property tax receivables, accounts payable, compensated absences, and donated assets, among other items, are not reflected in the financial statement.

The State Local Finance Officer does not require the county to report capital assets and infrastructure; however the value of these assets is included in the Statement of Net Assets and their corresponding depreciation expenses are included on the Statement of Activities.

#### **B.** Reporting Entity

The financial statements of Breckinridge County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14 and GASB 39, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Consequently, the reporting entity includes organizations that are legally separate from the primary government. Legally separate organizations are reported as component units if either the County is financially accountable or their exclusion would cause the County's financial statements to be misleading or incomplete. Component units may be blended or discretely presented. Blended component units either provide their services exclusively or almost entirely to the primary government, or their governing bodies are substantively the same as the primary government. The County has no discretely presented component units.

#### Blended Component Unit

The following legally separate organization provides its services exclusively to the primary government and the fiscal court is able to impose its will on this organization. This organization's balances and transactions are reported as though they are part of the county's primary government using the blending method.

#### **Breckinridge County Housing Authority**

Breckinridge County Housing Authority is a legally separate entity established to administer a housing program for low-income families. The Housing Authority's governing body consists entirely of fiscal court members. Financial information for the Breckinridge County Housing Authority is blended with Breckinridge County's financial statements.

#### **Note 1. Summary of Significant Accounting Policies (Continued)**

#### C. Breckinridge County Constitutional Elected Officials

Kentucky constitution provides for election of the officials listed below from the geographic area constituting Breckinridge County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

Additional - Breckinridge County Constitutional Elected Officials

- County Attorney
- County Jailer
- County Clerk
- Circuit Court Clerk
- County Sheriff
- Property Valuation Administrator
- County Coroner

#### D. Government-wide and Fund Financial Statements

The government—wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its non-fiduciary component units. For the most part, the effect of interfund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support. Business-type revenues come mostly from fees charged to external parties for goods or services. Fiduciary funds are not included in these financial statements due to the unavailability of fiduciary funds to aid in the support of government programs.

The statement of net assets presents the reporting entity's non-fiduciary assets and liabilities, the difference between the two being reported as net assets. Net assets are reported in three categories:

1) invested in capital assets, net of related debt - consisting of capital assets, net of accumulated depreciation and reduced by outstanding balances for debt related to the acquisition, construction, or improvement of those assets; 2) restricted net assets – resulting from constraints placed on net assets by creditors, grantors, contributors, and other external parties, including those constraints imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets – those assets that do not meet the definition of restricted net assets or invested in capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: l) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function; 2) operating grants and contributions; and 3) capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Internally dedicated resources such as taxes and unrestricted state funds are reported as general revenues.

#### **Note 1. Summary of Significant Accounting Policies (Continued)**

#### D. Government-wide and Fund Financial Statements (Continued)

Funds are characterized as either major or non-major. Major funds are those whose assets, liabilities, revenues, or expenditures are at least ten percent of the corresponding total (assets, liabilities, etc.) for all funds or type (governmental or proprietary) and whose total assets, liabilities, revenues, or expenditures are a least five percent of the corresponding total for all governmental and enterprise funds combined. The fiscal court may also designate any fund as major.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major enterprise funds are reported as separate columns in the financial statements.

#### **Governmental Funds**

The primary government reports the following major governmental funds:

General Fund - This is the primary operating fund of the Fiscal Court. It accounts for all financial resources of the general government, except where the Governor's Office for Local Development requires a separate fund or where management requires that a separate fund be used for some function.

Road Fund - This fund is for road and bridge construction and repair. The primary source of revenue for this fund is state payments for truck licenses distribution, municipal road aid, and transportation grants. The Governor's Office for Local Development requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

Jail Fund - The primary purpose of this fund is to account for the jail expenses of the county. The primary sources of revenue for this fund are reimbursements from the state and federal government, other counties for housing prisoners and transfers from the General Fund. The Governor's Office for Local Development requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

Local Government Economic Assistance Fund – This fund is to account for mineral receipts. Expenditures are limited to certain categories excluding most costs associated with general government operations. The Governor's Office for Local Development requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

#### **Proprietary Funds**

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary funds' principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The principal operating revenues of the County's enterprise funds are charges to customers for sales in the Jail Canteen Fund. Operating expenses for the enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. The government has elected not to adopt Financial Accounting Standards Board (FASB) Statements on Interpretations issued after November 30, 1989, unless the Governmental Accounting Standards Board (GASB) specifically adopts such FASB Statements or Interpretations.

**Note 1. Summary of Significant Accounting Policies (Continued)** 

#### D. Government-wide and Fund Financial Statements (Continued)

#### **Proprietary Funds** (Continued)

The primary government reports the following proprietary funds:

Jail Canteen Fund - The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the Jail Canteen Fund.

Breckinridge County Housing Authority - The Housing Authority has the right to buy, sell, lease, and mortgage property in its own name. However, Fiscal Court members also serve as the Housing Authority's Board of Directors; therefore, Fiscal Court is able to impose its will on the Housing Authority. Fiscal Court approves and modifies the Housing Authority's budget as part of the County's budget. In addition, Fiscal Court has the ability to appoint, hire, reassign, or dismiss those persons responsible for day-to-day operations. Financial information for the Breckinridge County Housing Authority is blended with Breckinridge County's financial statements. A complete copy of the audit report may be obtained from the Breckinridge County Housing Authority.

#### **Fiduciary Funds**

All fiduciary funds are reported using the economic resources measurement focus and the modified cash basis of accounting. Fiduciary funds report only those resources held in a trust or custodial capacity for individuals, private organizations, or other governments. The County's agency fund is used to account for monies held by the County in the Inmate Account Fund for custodial purposes only. Unlike other funds, the agency fund reports assets and liabilities only; therefore, it has no measurement focus.

The primary government reports the following fiduciary fund:

Inmate Account Fund - This fund accounts for funds received from the inmates.

#### E. Cash and Cash Equivalents

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, certificate of deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### **Note 1. Summary of Significant Accounting Policies (Continued)**

#### F. Capital Assets

Capital assets, which include land, land improvements, buildings, building improvements, infrastructure (roads and bridges) machinery, equipment, and intangibles that have a useful life of more than one reporting period based on the government's capitalization policy, are reported in the applicable governmental or business-type activities of the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost when purchased or constructed.

Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Land and Construction In Progress are not depreciated. Interest incurred during construction is not capitalized. Capital assets and infrastructure are depreciated using the straight-line method of depreciation over the estimated useful life of the asset.

	-	oitalization hreshold	Useful Life (Years)		
Land Improvements	\$	12,500	10-60		
Buildings and Building Improvements	\$	25,000	10-75		
Machinery and Equipment	\$	5,000	3-25		
Vehicles	\$	5,000	5-15		
Infrastructure	\$	20,000	2-40		

#### G. Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long term debt and other long-term obligations are reported as liabilities in the applicable financial statements. The principal amount of bonds, notes and financing obligations are reported.

In the fund financial statements, governmental fund types recognize bond interest, as well as bond issuance costs when received or when paid, during the current year. The principal amount of the debt and interest is reported as expenditures. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures. Debt proceeds are reported as other financing sources.

#### H. Fund Equity

In the fund financial statements, the difference between the assets and liabilities of governmental funds is reported as fund balance. Fund balance is divided into reserved and unreserved components, with unreserved considered available for new spending. Unreserved fund balances, may be divided into designated and undesignated portions. Designations represent fiscal court's intended use of the resources and should reflect actual plans approved by the fiscal court.

Governmental funds report fund balance for amounts that are legally restricted by outside parties for use for a specific purpose, such as debt service and encumbrances.

#### **Note 1. Summary of Significant Accounting Policies (Continued)**

#### I. Legal Compliance - Budget

The Breckinridge County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

A formal budget is not adopted for the Jail Canteen Fund. The Governor's Office For Local Development does not require this fund to be budgeted.

#### Note 2. Deposits

The primary government and component units maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) in accordance with KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. The county entered into a written agreement with the depository institution and met requirements (a), (b), and (c) stated above.

#### **Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a depository institution's failure, the government's deposits may not be returned to it. The County does not have a deposit policy for custodial credit risk but rather follows the requirements of KRS 41.240 (4). As of August 31, 2003, \$280,269 of the government's bank balance of \$808,389 was exposed to custodial credit risk as follows:

Uncollateralized and uninsured - \$280,269

#### Note 3. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost sharing multiple-employer defined benefit pension plan that covers all eligible full-time employees, and provides for retirement, disability, and death benefits to plan members. Benefit contributions and provision are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 7.34 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

#### Note 3. Employee Retirement System (Continued)

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report. This report may be obtained by writing the Kentucky Retirement Systems, 1260 Louisville Road, Frankfort, Kentucky 40601-6124, or by telephone at (502) 564-4646.

Note 4. Capital Assets

Capital asset activity for the year ended June 30, 2004 was as follows:

	Reporting Entity						
	Beginning			Ending			
<b>Primary Government</b>	Balance	Increases	Decreases	Balance			
<b>Governmental Activities:</b>							
Capital Assets Not Being Depreciated:							
Land & Land Improvements	\$ 220,000	\$	\$	\$ 220,000			
Total Capital Assets Not Being	220,000			220,000			
Depreciated							
Capital Assets, Being Depreciated:							
Buildings	9,211,550			9,211,550			
Machinery & Equipment	845,053			845,053			
Vehicles	241,900	68,746		310,646			
Infrastructure		68,317		68,317			
Total Capital Assets Being	'						
Depreciated	10,298,503	137,063		10,435,566			
Less Accumulated Depreciation For:							
Buildings	(1,884,087)	(101,534)		(1,985,621)			
Machinery & Equipment	(321,802)	(26,001)		(347,803)			
Vehicles	(117,078)	(34,655)		(151,733)			
Infrastructure		(5,694)		(5,694)			
				_			
Total Accumulated Depreciation	(2,322,967)	(167,884)		(2,490,851)			
Total Capital Assets, Being							
Depreciated, Net	7,975,536	(30,821)		7,944,715			
Governmental Activities Capital							
Assets, Net	\$ 8,195,536	\$ (30,821)	\$	\$ 8,164,715			

4,000

#### BRECKINRIDGE COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 2004 (Continued)

Note 4. Capital Assets (Continued)

<b>Business-Type Activities:</b>						
Capital Assets, Being Depreciated: Machinery & Equipment Vehicles	\$	5,698 13,185	\$	4,696	\$	\$ 10,394 13,185
Total Capital Assets Being Depreciated		18,883		4,696		23,579
Less Accumulated Depreciation For: Equipment Vehicles		(2,350) (2,974)		(2,881) (1,119)		 (5,231) (4,093)
Total Accumulated Depreciation		(5,324)		(4,000)		 (9,324)
Business-Type Activities Capital Assets, Net	\$	13,559	\$	696	\$	\$ 14,255
Governmental Activities:						
General Government					\$ 40,084	
Protection to Persons and Property					83,407	
Recreation and Culture					7,364	
Roads					 37,029	
Total Depreciation Expense - Governmental Activities					\$ 167,884	
<b>Business-Type Activities</b>						
Jail Canteen					\$ 1,119	
Breckinridge County Housing Authori	ity				 2,881	

#### **Note 5. Financing Obligations**

Total Depreciation Expense - Business Activities

#### A. Courthouse Renovation

Breckinridge County entered into an agreement with Kentucky Association of Counties Leasing Trust (KACoLT) on January 6, 1994. A total of \$250,000 was awarded to Breckinridge County for courthouse renovation. The agreement calls for Breckinridge County to make annual principal payments and monthly interest payments at 4.621 percent. These payments are paid from the General Fund. The principal outstanding as of June 30, 2004, was \$144,000. Future principal and interest requirements are:

**Note 5. Financing Obligations (Continued)** 

#### A. Courthouse Renovation (Continued)

Fiscal Year Ended June 30	Scheduled Interest		Scheduled Principal		
2005	\$	7,752	\$	13,000	
2006		7,002		14,000	
2007		6,195		15,000	
2008		5,356		15,000	
2009		4,088		16,000	
2010-2013		8,876		71,000	
Totals Outstanding					
June 30, 2004	\$	39,269	\$	144,000	

#### **B.** Detention Facility

Breckinridge County entered into an agreement with Kentucky Association of Counties Leasing Trust (KACoLT) on February 26, 1998. A total of \$5,300,000 was awarded to Breckinridge County for construction of the Detention Facility. The agreement calls for Breckinridge County to make annual principal payments and monthly interest payments at 5.64 percent. On January 31, 2000, the lease was refinanced in the amount of \$5,500,000. The agreement calls for Breckinridge County to make annual principal payments and monthly interest payments at 5.3 percent. These payments are paid from the Jail Fund. The principal outstanding as of June 30, 2004, was \$5,120,000. Future principal and interest requirements are:

Fiscal Year Ended	Scheduled		S	Scheduled
June 30		Interest		Principal
2005	\$	302,846	\$	140,000
2006		293,963		147,000
2007		284,599		155,000
2008		274,751		163,000
2009		264,361		172,000
2010-2014		1,146,213		1,002,000
2015-2019		792,758		1,292,000
2020-2025		339,437		2,049,000
Totals Outstanding				
June 30, 2004	\$	3,698,928	\$	5,120,000

#### Note 5. Financing Obligations (Continued)

#### C. Changes In Long-term Liabilities

Long-term liability activity for the year ended June 30, 2004, was as follows:

	Beginning			Ending	Due Within
	Balance	Additions	Reductions	Balance	One Year
Governmental Activities:					
Financing Obligations	\$5,410,000	\$ -	\$ 146,000	\$5,264,000	\$ 153,000

#### Note 6. Operating Lease

On September 10, 2001, the Fiscal Court entered into a lease agreement with Officeware for a copy machine. The rental agreement states that monthly payments of \$172 shall be made for a term of 48 months. During the fiscal year ended June 30, 2004, Breckinridge County paid \$2,064 on the lease. These payments are paid from the General Fund. As of June 30, 2004, future payments of \$2,752 are required by the lease.

#### Note 7. Insurance

For the fiscal year ended June 30, 2004, Breckinridge County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

#### **Note 8. Related Party Transactions**

During fiscal year ended June 30, 2004, the fiscal court made expenditures to an auto parts store owned by the County Treasurer's father. The total of the expenditures to the auto parts store was \$11,002. These transactions do not appear to be in violation of the county's code of ethics.

#### Note 9. Subsequent Event

The Breckinridge County Housing Authority ceased operations on November 1, 2005. The Housing Authority in Madisonville, KY now handles the Breckinridge County area.

#### Note 10. Changes in Accounting Principles and Prior Period Adjustments

The county has implemented Governmental Accounting Standards Board (GASB) Statements 33, 34 and 37, as they relate to the modified cash basis of accounting as described in Note 1, which has altered the format and content of the basic financial statements. The beginning net asset balance for the governmental-activities has been restated by \$2,948,864 due to capital assets and financing obligations previously omitted. The beginning net assets balance for business-type activities was \$58,968, an increase of \$9,092 due to capital assets previously not reported.

# BRECKINRIDGE COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis

#### **BRECKINRIDGE COUNTY BUDGETARY COMPARISON SCHEDULES** Required Supplementary Information - Modified Cash Basis

#### For The Year Ended June 30, 2004

**REVENUES** Taxes

**EXPENDITURES** 

		Budgeted Amounts				Actual Amounts, Budgetary	Variance with Final Budget Positive	
		Original		Final		Basis)	(Negative)	
REVENUES								
Taxes	\$	1,520,750	\$	1,563,250	\$	1,812,479	\$	249,229
In Lieu Tax Payments	_	11,000	7	11,000	7	12,754	•	1,754
Excess Fees		,		16,000		22,501		6,501
Licenses and Permits		5,000		5,000		4,719		(281)
Intergovernmental Revenue		645,150		781,150		739,122		(42,028)
Charges for Services		31,900		31,900		16,819		(15,081)
Miscellaneous		27,000		27,000		98,726		71,726
Interest		10,000		10,000		3,385		(6,615)
Total Revenues		2,250,800		2,445,300		2,710,505		265,205
EXPENDITURES								
General Government		429,465		415,813		410,156		5,657
Protection to Persons and Property		242,017		268,608		266,388		2,220
General Health and Sanitation		46,255		52,261		52,261		,
Social Services		25,000		39,490		34,357		5,133
Recreation and Culture		45,000		140,162		53,594		86,568
Roads				61,500		42,500		19,000
Bus Service		60,000		61,537		61,537		ŕ
Debt Service		426,000		425,086		424,034		1,052
Capital Projects		500,000		500,000		500,000		
Administration		365,063		504,476		502,964		1,512
Total Expenditures		2,138,800		2,468,933		2,347,791		121,142

GENERAL FUND

Total Expenditules	2,130,000	2,400,733	2,347,791	121,142
Excess (Deficiency) of Revenues				
Over Expenditures Before Other				
Financing Sources (Uses)	112,000	(23,633)	362,714	386,347
OTHER FINANCING SOURCES (USES)				
Borrowed Money	400,000	400,000	400,000	
Transfers From Other Funds			200,000	200,000
Transfers To Other Funds	(512,000)	(512,000)	(544,244)	(32,244)
Total Other Financing Sources (Uses)	(112,000)	(112,000)	55,756	167,756
Net Changes in Fund Balances		(135,633)	418,470	554,103
Fund Balances - Beginning		135,633	137,152	1,519
Fund Balances - Ending	\$ -	\$ -	\$ 555,622	\$ 555,622

# BRECKINRIDGE COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2004 (Continued)

	ROAD FUND							
	Budgeted Amounts Original Final		Actual Amounts, (Budgetary Basis)		Fin	iance with nal Budget Positive Vegative)		
REVENUES								
Intergovernmental Revenue	\$	1,309,000	\$	1,459,000	\$	1,771,154	\$	312,154
Miscellaneous	_	3,000	-	3,000	_	1,329	7	(1,671)
Interest		6,000		6,000		4,722		(1,278)
Total Revenues		1,318,000		1,468,000		1,777,205		309,205
EXPENDITURES								
Roads		1,183,750		1,490,101		1,473,722		16,379
Capital Projects		1,105,750		31,500		31,500		10,377
Administration		134,250		119,699		119,643		56
Total Expenditures		1,318,000		1,641,300		1,624,865		16,435
•								· · · · · · · · · · · · · · · · · · ·
Excess (Deficiency) of Revenues								
Over Expenditures Before Other								
Financing Sources (Uses)				(173,300)		152,340		325,640
OTHER FINANCING SOURCES (USES)								
Proceeds From Sale Of Vehicle				148,300		150,800		2,500
Transfers From Other Funds				110,500		150,000		150,000
Transfers To Other Funds						(100,000)		(100,000)
Total Other Financing Sources (Uses)				148,300		200,800		52,500
-								
Net Changes in Fund Balances				(25,000)		353,140		378,140
Fund Balances - Beginning				25,000		25,771		771
Fund Balances - Ending	\$	-	\$		\$	378,911	\$	378,911

# BRECKINRIDGE COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2004 (Continued)

	JAIL FUND							
	Budgeted Amounts			Actual Amounts, (Budgetary		Fin	iance with al Budget Positive	
		Original		Final		Basis)	<u>(N</u>	legative)
REVENUES								
Intergovernmental Revenue	\$	1,050,508	\$	1,050,508	\$	1,134,118	\$	83,610
Charges for Services		106,000		106,000		123,143	·	17,143
Miscellaneous		26,000		126,000		165,902		39,902
Interest		1,397		1,397		755		(642)
Total Revenues		1,183,905		1,283,905		1,423,918		140,013
EXPENDITURES								
Protection to Persons and Property		1,024,900		1,141,228		1,130,746		10,482
Debt Service		429,305		444,305		444,304		1
Administration		241,700		210,372		209,380		992
Total Expenditures		1,695,905		1,795,905		1,784,430		11,475
Excess (Deficiency) of Revenues								
Over Expenditures Before Other								
Financing Sources (Uses)		(512,000)		(512,000)		(360,512)		151,488
OTHER FINANCING SOURCES (USES)								
Transfers From Other Funds		512,000		512,000		394,244		(117,756)
Transfers To Other Funds						(100,000)		(100,000)
Total Other Financing Sources (Uses)		512,000		512,000		294,244		(217,756)
Net Changes in Fund Balances						(66,268)		(66,268)
Fund Balances - Beginning						74,747		74,747
Fund Balances - Ending	\$		\$		\$	8,479	\$	8,479

# BRECKINRIDGE COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2004 (Continued)

	LGEA FUND						
	Budgeted Original	Amounts Final	Actual Amounts, (Budgetary Basis)	Variance with Final Budget Positive (Negative)			
REVENUES							
Intergovernmental Revenue	\$ 35,000	\$ 35,000	\$ 32,735	\$ (2,265)			
Miscellaneous			7	7			
Interest			372	372			
Total Revenues	35,000	35,000	33,114	(1,886)			
EXPENDITURES							
Protection to Persons and Property	46,000	46,000	43,412	2,588			
Social Services	13,000	13,000	5,447	7,553			
Total Expenditures	59,000	59,000	48,859	10,141			
Excess (Deficiency) of Revenues							
Over Expenditures Before Other							
Financing Sources (Uses)	(24,000)	(24,000)	(15,745)	8,255			
Net Changes in Fund Balances	(24,000)	(24,000)	(15,745)	8,255			
Fund Balances - Beginning	24,000	24,000	41,203	17,203			
Fund Balances - Ending	\$ -	\$ -	\$ 25,458	\$ 25,458			

## BRECKINRIDGE COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

#### June 30, 2004

#### 1. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

#### 2. Reconciliation of Budgetary Basis to Modified Cash Basis

	Gen	eral Fund
Expenditures:		
Expenditures - Budgetary Basis	\$	2,347,791
Less: KARP Principal Payments		(400,000)
Expenditures - Modified Cash Basis	\$	1,947,791
Other Financing Sources (Uses):		
Budgetary Basis	\$	55,756
Less: KARP Proceeds		(400,000)
Modified Cash Basis	\$	(344,244)



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### TICHENOR & ASSOCIATES, LLP

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Honorable George E. Monarch, III, Breckinridge County Judge/Executive Members of the Breckinridge County Fiscal Court

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Breckinridge County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements, as listed in the table of contents and have issued our report thereon dated June 13, 2006, wherein we issued a qualified opinion on the business-type activities and the Breckinridge County Housing Authority, major enterprise fund. We did not audit the financial statements of the Breckinridge County Housing Authority. Other auditors whose reports have been furnished to us audited those financial statements. Breckinridge County, Kentucky prepares its financial statements in accordance with a basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Breckinridge County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be a reportable condition. A reportable condition involves matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that in our judgment, could adversely affect Breckinridge County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. The reportable conditions are described in the accompanying comments and recommendations.

- The Fiscal Court Should Issue Pre-numbered Receipts For Admittance To The County Pool For Proper Reporting Of Cash Received
- The Fiscal Court Lacks Adequate Segregation Of Duties

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable conditions described above are not material weaknesses.

Columbus, OH Detroit, MI Frankfort, KY Washington, D.C.

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Breckinridge County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed three instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u> and which are described in the accompanying comments and recommendations.

- Annually, The Jailer Should Report To The County Treasurer On The Canteen Account
- The Fiscal Court Should Index And File Minutes Of The Fiscal Court In The Minutes Book, As Required Of The Fiscal Court Clerk
- The Breckinridge County Housing Authority's Budget Was Not Approved By The Breckinridge County Fiscal Court (County)

This report is intended solely for the information and use of management and the Kentucky Governor's Office for Local Development and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Dichen & disoriate N.P.

Tichenor & Associates, LLP

Audit fieldwork completed - June 13, 2006



### BRECKINRIDGE COUNTY FISCAL COURT COMMENTS AND RECOMMENDATIONS

#### For The Fiscal Year Ended June 30, 2004

#### STATE LAW AND REGULATIONS:

Annually, The Jailer Should Report To The County Treasurer On The Canteen Account

As required by KRS 441.135, the Jailer shall keep books of accounts of all receipts and disbursements from the canteen and shall annually report to the county treasurer on the canteen account.

We recommend that the Jailer report to the county treasurer on the canteen account at fiscal year end.

County Jailer - Allen Shrewsberry's Response: None

The Fiscal Court Should Index And File Minutes Of The Fiscal Court In The Minutes Book, As Required Of The Fiscal Court Clerk

June 2004 were the last fiscal court minutes that have been indexed or filed in the fiscal court minutes book so they're available for public inspection at the county clerk's office.

We recommend the Fiscal Court require the fiscal court clerk to keep up to date minutes indexed and filed in the fiscal court minutes book so they're available for inspection at the county clerk's office.

County Judge/Executive – George E. Monarch, III Response: Recommendation will be implemented immediately.

The Breckinridge County Housing Authority's Budget Was Not Approved By The Breckinridge County Fiscal Court (County)

As the authority is a fund of the County, its budget is required to be approved by Fiscal Court. Other auditors recommended the authority submit its budget to the County for approval.

Housing Authority - Management Response: None

#### REPORTABLE CONDITION:

The Fiscal Court Should Issue Pre-numbered Receipts For Admittance To The County Pool For Proper Reporting Of Cash Received

Proper internal controls require issuance of pre-numbered receipts, numerical sequence, and periodically accounted for. The county pool has employees that receive cash for admittance to the pool and a receipt is not issued. The employees put money in a plastic bag and the funds are brought to the fiscal court by a volunteer at inconsistent intervals.

We recommend the Fiscal Court issue pre-numbered receipts, account for them periodically and deposit the cash on a daily basis.

County Judge/Executive – George E. Monarch, III Response: Will comply with recommendation.

## **Breckinridge County Fiscal Court Comments and Recommendations (Continued)**

#### The Fiscal Court Lacks Adequate Segregation Of Duties

The Fiscal Court has a lack of adequate segregation of duties. Due to the entities diversity of official operations, small size and budget restrictions the county has limited options for establishing an adequate segregation of duties.

We recommend the following controls be implemented to mitigate this internal control weakness:

- 1. An independent person who lists all receipts should agree them back to the treasurer's receipts ledger.
- 2. An independent person should complete bank reconciliation's or review the treasurer's bank reconciliation's for accuracy. This can be documented by the person initialing the bank reconciliation.
- 3. An independent person should mail checks after final signature of the treasurer.

County Judge/Executive – George E. Monarch, III Response: Will comply with recommendations.

#### PRIOR YEAR:

In the prior year it was reported that the Breckinridge County Housing Authority's budget was not approved by the Breckinridge County Fiscal Court (County). This issue was not corrected and is a current year comment.

### CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### BRECKINRIDGE COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2004

#### CERTIFICATION OF COMPLIANCE

#### LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### **BRECKINRIDGE COUNTY FISCAL COURT**

#### Fiscal Year Ended June 30, 2004

The Breckinridge County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended, as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Name

County Treasurer